



AGENDA

Board of Directors Meeting

Wednesday, September 21, 2022, | 2:00 pm

NC EXTENSION OFFICE - RANDOLPH COUNTY |

1003 S FAYETTEVILLE STREET | ASHEBORO, NORTH CAROLINA

- I. Call to Order – David Caughron, Chairman
- II. Roll Call of Board Members – Amber M. Skeen, Clerk to the Board
- III. Request to Approve September 21, 2022, Agenda – David Caughron
- IV. Request to Approve Board of Director’s Meeting Minutes from August 17, 2022 - David Caughron
- V. Finance Reporting – Suzanne Dale, Deputy Finance Director
 - *Finance Report for Month-Ending August 31st*
 - *Request for Approval of Budget Amendment #2023_05*
- VI. Hotel Data Reporting – Amber Scarlett, Executive Director
 - *Hotel Data Report for Month-Endings July 31st & August 31st*
- VII. I-73/74 Visitor Centers Data Reporting – Amber M. Skeen, Director of Office Administration
 - *Attendance Data Comparison & Guest Registrant Reports for Month-Ending August 31st*
- VIII. Public Relations Report – Amber Scarlett
 - *Public Relations Report for Month-Ending August 31st*
- IX. Visual Advertisement Reporting – Richard Schoenberger, Manor House Graphics
 - *Advertising Report for Month-Ending August 31st*
- X. Board Member Updates – David Caughron

XI. Request to Adjourn – David Caughron

Next Board of Directors Meeting
Wednesday, October 19, 2022, | 2 pm
NC Extension Office - Randolph County |
1003 S Fayetteville Street | Asheboro, North Carolina