



**BOARD OF DIRECTORS MEETING  
WEDNESDAY, APRIL 22, 2020**

**AGENDA**

- I. Call to Order – David Caughron, Chairman of the Board
- II. Roll Call of Board Members – Amber M. Skeen, Clerk to the Board
- III. Update on Coronavirus/COVID-19 – Amber Scarlett, Director of Tourism
- IV. Update on Letter of Support for Southeast Tourism Society | CARES Act – Amber Scarlett, Director of Tourism
- V. Update on I 73/74 Visitor Centers – Amber Skeen, Director of Office Administration
- VI. E-Vote Request - Furlough Definition – Amber Skeen
- VII. Update on HNCVB Staff – Amber Skeen
- VIII. Update on Visitor Centers Staff – Amber Skeen
- IX. Update on Cutbacks for the Current Budget 19/20 Contracts & Services – Amber Skeen
- X. Update on Letter of Support for the Town of Ramseur’s NC Parks & Recreation Trust Fund (PARTF) - Amber Scarlett
- XI. Finance Reporting – Suzanne Dale, Finance Officer
  - *Finance Report for Month-Ending March 31, 2020*
- XII. Hotel Data Reporting – Amber Scarlett
  - *Hotel Data Report for Month-Ending March 31, 2020*


