



**Board of Directors Meeting
Wednesday, October 28, 2020
AGENDA**

- I. Call to Order – David Caughron, Chairman of the Board
- II. Roll Call of Board Members – Amber M. Skeen, Clerk to the Board
- III. Request to Approve October 28, 2020 Agenda – David Caughron
- IV. Request to Approve Board of Director’s Meeting Minutes for August 19, 2020 - David Caughron
- V. Update on Reappointments of TDA Board of Directors – Amber Scarlett, Executive Director
- VI. Update on I-73/74 Visitor Center Staff – Amber M. Skeen, Director of Office Administration
- VII. Presentation of the 2019 Annual Report – Amber Scarlett
- VIII. Finance Reporting – Suzanne Dale, Finance Officer
 - *Finance Report for Month-Ending August 31, 2020 & September 30, 2020*
- IX. Hotel Data Reporting – Amber Scarlett
 - *Hotel Data Report for Month-Ending August 31, 2020 & September 30, 2020 & Third-Quarter 2020*
- X. I-73/74 Visitor Centers Data Reporting – Amber M. Skeen
 - *Attendance Data Comparison & Guest Registrant Reports for Months-Ending Ending August 31, 2020 & September 30, 2020*
- XI. Public Relations Reporting – Amber Scarlett
 - *Public Relations Report for Month-Ending Ending August 31, 2020 & September 30, 2020*

- XII. Update on COVID-19 Pandemic Operations – Amber Scarlett
 - *CAREs Act Monies Update*
- XIII. Board Member Updates – David Caughron
- XIV. Request to Adjourn – David Caughron

Next Board of Directors Meeting
Wednesday, November 18, 2020 | TBD