



AGENDA

Board of Directors Meeting

Wednesday, March 16, 2022, | 2:00 pm

NC EXTENSION OFFICE - RANDOLPH COUNTY |

1003 S FAYETTEVILLE STREET | ASHEBORO, NORTH CAROLINA

- I. Call to Order – David Caughron, Chairman
- II. Roll Call of Board Members – Amber M. Skeen, Clerk to the Board
- III. Request to Approve March 16, 2022, Agenda – David Caughron
- IV. Request to Approve Board of Director’s Meeting Minutes from February 16, 2022 - David Caughron
- V. Update on the NC Aviation Museum and Hall of Fame – Wayne Broome, Chairman of the NCAMHOF Board
- VI. Review of 2022-23 Budget Schedule – Suzanne Dale, Finance Officer & Amber M. Skeen
- VII. Request to Approval of the TDA Audit Engagement Letter and Audit Contract – Suzanne Dale, Deputy Finance Director
- VIII. Finance Reporting – Suzanne Dale, Deputy Finance Director
 - *Finance Report for Month-Ending February 28, 2022*
 - *Request to Approve Budget Amendment # 2022_04 & 05*
- IX. Hotel Data Reporting – Amber Scarlett, Executive Director
 - *Hotel Data Report for Month-Ending January 31, 2022*
 - *Hotel Data Report for Month-Ending February 28, 2022*
- X. I-73/74 Visitor Centers Data Reporting – Amber M. Skeen, Director of Office Administration

- *Attendance Data Comparison & Guest Registrant Reports for Month-Ending Ending February 28, 2022*
- XI. Public Relations Report – Amber Scarlett
- *Public Relations Report for Month-Ending February 28, 2022*
- XII. Visual Advertisement Reporting – Richard Schoenberger, Manor House Graphics
- *Advertising Report for Month-Ending February 28, 2022*
- XIII. Tourism Recovery Updates– Amber Scarlett
- XIV. Board Member Updates – David Caughron
- XV. Request to Adjourn – David Caughron

Next Board of Directors Meeting
Wednesday, April 20, 2022, | 2 pm
NC Extension Office - Randolph County |
1003 S Fayetteville Street | Asheboro, North Carolina