



Board of Directors Meeting | Wednesday, January 22, 2020
Heart of NC Visitors Bureau, 500 Albemarle Rd, Asheboro NC 27203

AGENDA

2:00 PM

Tour of new HNCVB Building

2:15 PM

- I. Call to Order – David Caughron, Chairman of the Board
- II. Roll Call of Board Members – Amber M. Skeen, Clerk to the Board
- III. Request to Approve December 18, 2019 Board Meeting Minutes – David Caughron
- IV. 500 Albemarle Road Building Update & Budget Review – Amber M. Skeen, Director of Office Administration
- V. Request for Approval of Naming 500 Albemarle Rd Board Room the “Phillip Douglas Kemp Meeting Room” – Tammy O’Kelley, CEO
- VI. Request for Approval of Smoke-Free Worksite Policy – Tammy O’Kelley
- VII. Update on 2020 Randolph County Travel Guide – Tammy O’Kelley
- VIII. Finance Reporting – Suzanne Dale
 - *Finance Report for Month-Ending December 31, 2019*
- IX. Hotel Data Reporting – Amber Scarlett, Director of Tourism
 - *Hotel Data Reports for Month-Ending December 31, 2019*
 - *Fourth Quarter & Year End 2019 Hotel Data & Attendance Data Comparison Reports*
- X. I-73/74 Visitor Centers Data Reporting – Myra Hoover, Director of Visitor Services & Information

