



**Board of Directors Meeting
Wednesday, August 19, 2020**

AGENDA

- I. Call to Order – David Caughron, Chairman of the Board
- II. Roll Call of Board Members – Amber M. Skeen, Clerk to the Board
- III. Request to Approve August 19, 2020 Agenda – David Caughron
- IV. Request to Approve Board of Director’s Meeting Minutes for June 24, 2020 - David Caughron
- V. Update on Letter of Support for Randleman Deep River Greenway Phase III – Amber Scarlett, Executive Director
- VI. Update on Deep River State Trail Project – Mary Joan Pugh, Trails/Natural Heritage Coordinator
- VII. Finance Reporting – Suzanne Dale, Finance Officer
 - *Finance Report for Month-Ending June 30, 2020*
 - *Finance Report for Month-Ending July 31, 2020*
 - *Budget Amendment*
- VIII. Hotel Data Reporting – Amber Scarlett
 - *Hotel Data Report for Month-Ending June 30, 2020 & July 31, 2020*
 - *Hotel Data Report for Second Quarter Ending June 30, 2020*
- IX. I-73/74 Visitor Centers Data Reporting – Myra Hoover, Director of Visitor Services & Information

- *Attendance Data Comparison & Guest Registrant Reports for Months-Ending June 30, 2020 & July 31, 2020*
 - *Attendance Data Comparison & Guest Registrant Report for Second Quarter Ending June 30, 2020*
- X. **Public Relations Reporting – Amber Scarlett**
- *Public Relations Report for Month-Ending June 30, 2020 & July 31, 2020*
- XI. **Update on COVID-19 Pandemic Operations – Amber Scarlett**
- *CAREs Act Monies Update*
 - *NC Commerce Grants (Job Retention Grant | JRG) Update*
 - *I-73/74 Visitor Centers Schedule*
 - *Personnel Update for Heart of NC Visitors Bureau and I-73/74 Visitor Centers*
- XII. **Board Member Updates – David Caughron**
- XIII. **Request to Adjourn – David Caughron**

Next Board of Directors Meeting
Wednesday, September 23, 2020 | TBD